



**Medication Guidelines Form**

The New York State Education Law states that for medication to be administered to a student by school personnel, the following regulations must be followed:

1. A written statement from the student’s health care provider indicating the frequency, dosage, route of administration, duration and possible side effects of the medication must be provided.
2. A written statement from the parent requesting that school personnel give the medication.
3. Medication must be brought to school by the parent. The medication **cannot** be brought in by the student.

**NOTE:** The above guidelines refer to all prescription medications and all over-the-counter medications. (Tylenol, medication for menstrual cramps, cough drops, Neosporin ointment, etc.)

-----  
In compliance with the New York State Education Law regarding administration of medication by school personnel, we hereby request the school nurse or other designated person, in case of the absence of the nurse, to follow instructions in the treatment of:

Student Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**Physician’s Instructions:**

Date: \_\_\_\_\_

Name of Medication: \_\_\_\_\_

Dose: \_\_\_\_\_

Administration and Frequency: \_\_\_\_\_

Reason for medication: \_\_\_\_\_

Possible side effects: \_\_\_\_\_

Other  
Recommendations: \_\_\_\_\_

Physician Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

*If a child is to be allowed to carry his/her own medication in school (i.e. inhaler for asthma) that must be specifically stated.*