

Tapestry Charter School

K-12 Foodservice Policy Update/Information

Prices are as follows for the school year 2019-2020:

- Breakfast, with milk is **\$1.50**
- Lunch, with milk, is **\$2.50**
- Milk purchased separately is **\$0.50**

Payment Policy:

1. A lunch account has been created for each student. Pre-payment for meals including breakfast, lunch, & milk is required. **An initial minimum deposit of \$25 is requested for each Tapestry student.** Cash, credit card or a check made payable to Tapestry Charter School are acceptable forms of payment. All payments should be sent in, **with a completed payment form**, to the school office. Payment forms are available in the office and through the school website (<https://tapestryschool.org/school-menus-student-nutrition/>).
2. **Applications for Free/Reduced meals** have been sent home and they are available throughout the school year if there is a change in your financial status. Forms are available at the school office or download it from our website (www.tapestryschool.org). It is the responsibility of the student's parent/guardian to make sure that the school has received a completed Free/Reduced Application and/or any other documentation that would determine a student's eligibility for free or reduced meals. **NEW THIS YEAR...Families who qualify for reduced price meals will NOT have to pay \$0.25 per meal! New York State will reimburse Tapestry the \$0.25 per meal so there will be NO PAYMENT required from reduced price families!**

We must receive, review and approve your application ASAP! Please return the completed form to the school's main office.

3. All Tapestry students will receive a Student ID card and lanyard. This ID card will be used in conjunction with our food service program. **Students in grades 5-12 are responsible for bringing their ID cards to the cafeteria on a daily basis. Lost ID cards can be replaced for a \$2.00 fee.**
4. Student lunch balance information is available via the parent portal on Tapestry's website at <https://tapestryschool.org/school-menus-student-nutrition/>.

Please note: It is the parent's/guardian's responsibility to make sure the student's lunch account maintains a positive balance.

5. All "charged" meals represent amounts owed to Tapestry Charter School. All amounts owed for meals charged on overdrawn accounts, must be paid before purchases of a la carte items will be granted. Charging of items outside of the reimbursable meals (i.e. a la carte items) is expressly prohibited.
6. Failure to pay for charged meals may result in a parent conference with a member of the administrative team. A payment plan may be available upon request. Unpaid charges place a large financial burden on our school. The purpose of this policy is to insure compliance with federal requirements for the USDA Child Nutrition Program, provide oversight and accountability for the collection of outstanding student meal balances, and ensure that the student is not stigmatized, distressed or embarrassed.
7. A \$25.00 returned check fee would be assessed for returned checks.
8. Any balances, unused or owing, from the 2018-19 academic year carry over to the current school year.

QUESTIONS? Please contact: **Grades K-5:** Naida Rivera, Administrative Assistant (riveran@tapestryschool.org)
Grades 6-8: Taylor Norton, Administrative Assistant (nortont@tapestryschool.org)
Grades 9-12: Kathie Mann, Administrative Assistant (mannk@tapestryschool.org).

******TAPESTRY'S FOOD SERVICE PROGRAM IS INDEPENDENT FROM ANY OTHER DISTRICT.******

If you believe you qualify for FREE OR REDUCED price meals COMPLETE THE APPLICATION AND SEND IT TO TAPESTRY CHARTER SCHOOL. BENEFITS MUST BE RENEWED ANNUALLY!