

# Tapestry Charter School

## K-12 Foodservice Policy Update/Information

Prices are as follows for the school year 2022-2023:

- Breakfast, with milk – \$1.65
- Lunch, with milk – \$2.65
- Milk alone – \$.65

### **Payment Policy:**

1. A lunch account has been created for each student. This will be used to track your child's purchases. While New York State was paying Tapestry for the meals of ALL its students, this was a temporary measure due to the pandemic.
2. **Applications for Free/Reduced meals** have been sent home and they are available throughout the school year if there is a change in your financial status. Forms are available at the school office or download it from our website ([www.tapestryschool.org](http://www.tapestryschool.org)). We strongly encourage families to apply.

It is the responsibility of the student's parent/guardian to make sure that the school has received a completed Free/Reduced Application and/or any other documentation that would determine a student's eligibility for free or reduced meals. **Families who qualify for reduced price meals WILL NOT have to pay this year as NYS will reimburse Tapestry the cost of each meal.**

**If you believe you are NOT eligible for this benefit:** please complete the application form OMITTING the financial information and social security number. Write "D.N.Q." or "Does Not Qualify" in the income section and return the form to your child's school.

**We must receive, review and approve your application ASAP! Please return the completed form to the school's main office. Submitting this form may also determine your eligibility for any pandemic related benefits NYS may offer for Summer 2023.**

3. All Tapestry students will receive a Student ID card and lanyard. This ID card will be used in conjunction with our food service program. **Students in grades 5-12 are responsible for bringing their ID cards to the cafeteria on a daily basis. Lost ID cards can be replaced for a \$2.00 fee.**
4. Student lunch balance information is available via the parent portal on Tapestry's website at <https://tapestryschool.org/school-menus-student-nutrition/>.

**Please note: It is the parent's/guardian's responsibility to make sure the student's lunch account maintains a positive balance.**

5. All "charged" meals represent amounts owed to Tapestry Charter School. All amounts owed for meals charged on overdrawn accounts, must be paid before purchases of a la carte items will be granted. Charging of items outside of the reimbursable meals (i.e. a la carte items) is expressly prohibited.

6. Failure to pay for charged meals may result in a parent conference with a member of the administrative team. A payment plan may be available upon request. Unpaid charges place a large financial burden on our school. The purpose of this policy is to maintain compliance with federal requirements for the USDA Child Nutrition Program, provide oversight and accountability for the collection of outstanding student meal balances, and ensure that the student is not stigmatized, distressed or embarrassed.
7. A \$25.00 returned check fee would be assessed for returned checks.
8. Any balances, unused or owing, from the pre-pandemic **2019-20 academic year** have rolled over to the current school year. Please call your child's school if you have any questions regarding money owed to Tapestry or unused in your child's account. Payments can be made with cash, checks (made payable to Tapestry Charter School) or credit card. Please make payment arrangements with your child's school.

**QUESTIONS?** Contact: **Grades K-4:** Naida Rivera, Admin. Assistant (riveran@tapestryschool.org)  
**Grades 5-8:** Erin Smith, Admin. Assistant (smithe@tapestryschool.org)  
**Grades 9-12:** Yvette Gaines-Hicks, Admin. Assistant (gainesy@tapestryschool.org).

**\*\*\*\*TAPESTRY'S FOOD SERVICE PROGRAM IS INDEPENDENT FROM ANY OTHER DISTRICT.\*\*\*\***

***If you believe you qualify for FREE OR REDUCED price meals COMPLETE THE APPLICATION AND SEND IT TO TAPESTRY CHARTER SCHOOL. BENEFITS MUST BE RENEWED ANNUALLY!***